

**COMMISSIONERS PRESENT**

Kevin Hauglie, President  
Jen Carter, Vice President  
David Speikers, Secretary  
Emma Herron  
Dariel Norris

**OTHERS PRESENT**

Renée Jensen, CEO  
Patrick Ritter, CFO  
Karyn Denton, COO  
Dr. Rachel Thompson, CMO  
Dr. Tammy Moore, VP  
Sherry Jennings, Director  
Charles (Skip) Houser, General Counsel  
Danny Scott, Director  
Dr. Jason Rubin, Medical Director

**CALL TO ORDER/ROLL CALL:** President Hauglie called the Board of Commissioners meeting to order at 5:02pm, followed by roll call. Commissioners participated in this meeting remotely, and the public was provided the opportunity to participate remotely or attend and participate at a physical/onsite location.

**APPROVAL OF THE BOARD MEETING AGENDA:** A motion was made and seconded to approve the Board of Commissioners meeting agenda. **M/Herron S/Carter – Motion passed by unanimous vote.**

**PUBLIC COMMENT:** A letter was read to the Commissioners, sent from Dr. Craven (Witkop). No other public comments were made.

Dear Commissioners,

I was gifted this week with an update from Renee' of the many progresses of the past year; I am so impressed and pleased and proud! The vision cast several years ago, to be the primary healthcare entry point for our local community, is continuing to march forward toward full reality. Thank you for your commitment and your leadership and for your trust in Renee's capability to carry Snoqualmie Valley Hospital District to the next level and beyond.

I miss my SVH family deeply and remain connected through your social media presence. The rich and diverse experiences I accumulated over my years at Snoqualmie are treasures. I am now blessed to share these with the hospitals and clinics with which I have had the fortune to work in South Africa, Namibia, and now Tanzania.

With much warmth and gratitude to each of you,

Kimberly A Craven, MD

**CONSENT AGENDA:** A motion was made and seconded to approve the Consent Agenda which included the minutes for the Work Study and Regular Board of Commissioners meetings, both held on December 29, 2022, as well as the following December 2022 Physician Credentialing:

**Transition from Provisional to Telemedicine:**

Jake Adkins, MD - Teleradiology  
Joanne Lapetina, MD - Telehospitalist  
Lauren Tada, DO - Telehospitalist

**Renewal to Active Staff:**

Jason Rubin, MD – Family Med/Urgent Care  
Rachel Thompson, MD – Internal Medicine

**Renewal to Affiliate Staff:**

Rachel Robison, ARNP – Family Medicine

**Renewal to Courtesy Staff:**

Rebecca Dale, MD - Ophthalmology  
Kimberly Lu, MD – Plastic Surgery

**Renewal to Telemedicine:**

Tariq Balawi, MD – Teleradiology  
Kavita Gulati, MD - Teleradiology  
Shari Jackson, MD – Teleradiology  
Samantha Lancaster, MD - Teleradiology

**M/Carter S/Herron – Motion passed by unanimous vote.**

**COMMUNICATIONS:**

- a. **RCW 42.30.070: Times and Places for Meetings:** – **General Counsel Houser:** Shared and discussed.
- b. **CEO Report – CEO Jensen:** CEO Jensen shared and discussed highlights from the CEO Report.
- c. **Strategic Plan Dashboard [December, 2022] – CEO Jensen:** The Strategic Plan Dashboard was shared and discussed. All Board designated metrics were achieved for 2022.

**COMMITTEE REPORTS:**

- a. **Finance Committee – CFO Ritter:** Minutes from the January 19, 2023 meeting were provided as part of the board packet and reported on by CFO Ritter. Both Commissioners Hauglie and Speikers attended this meeting via Zoom.
- b. **Nordic Revenue Cycle Consultants:** A motion was made and seconded to approve the confirmation of moving forward with Nordic Revenue Cycle Consultants. **M/Speikers S/Carter – Motion passed by unanimous vote.**
- c. **Approval of Warrants [December, 2022] – Commissioner Speikers:** A motion was made and seconded to approve total disbursements for December, 2022 in the amount of \$4,234,593.05, including A/P warrants, hospital and clinical payroll auto deposits, hospital and clinic payroll tax, and hospital and clinic retirement and matching plans. **M/Speikers S/Herron – Motion passed my unanimous vote.**
- d. **Facilities Committee – COO Denton:** Minutes from the January 17, 2023 meeting were provided as part of the board packet and reported on by COO Denton. Both Commissioners Carter and Norris attended this meeting via Zoom.

- e. **Medical Committee – CMO Thompson:** Minutes from the January 17, 2023 meeting were provided as part of the board packet and reported on by CMO Thompson. Both Commissioners Herron and Norris attended this meeting via Zoom.

**NEW BUSINESS:**

- a. **Resolution #690-0123 Approving Levy Lid Lift for April 2023 Ballot:** A motion was made and seconded to approve Resolution #690-0123, in support of a .70/1000 Levy Lid Lift being submitted to the County for the April 2023 ballot.  
**M/Carter S/Herron – Discussion:** *Enthusiastic support expressed from Commissioners. Commissioner Speikers was not in favor of the .70/1000 level, but was in support of the .50/1000 level. **Approved:** Herron, Hauglie, Norris, Carter. **Opposed:** Speikers. **Motion passed by 4-1 vote.***
- b. **Approval of 2022 Strategic Plan Objective Achievements:** All five board designated goals were met in 2022. This supports full payment of the at-risk compensation program as defined by contracts. A motion was made and seconded to approve the 2022 Strategic Plan Objective Achievements.

**Financial Stewardship – Achieved**

- a. **Objective:** Positive .5% profit margin. (2022 Budget est. = \$236,628 net income target)
- b. **Result:** Positive margin of \$1,938,013. Far exceeding the .5% target and triggering payment of the at-risk compensation program.

**Foundational Elements – Achieved**

- a. **Objective:** Successful migration to Epic system & Go-live by Dec. 31<sup>st</sup>, 2022.
- b. **Result:** Migration to EPIC occurred on September 19<sup>th</sup>, 2022 with great success.

**Health System of Choice – Achieved**

- a. **Objective:** Likelihood to recommend scores for the rural health clinics & Urgent Care combined will be 89.00 or greater than 4.0 (transition between survey formats).
- b. **Result:** Satisfaction scores remained above 4.0 ranging from a low of 4.44 to a high of 4.74.

**People – Achieved**

- a. **Objective:** 4<sup>th</sup> Quarter open positions will be decreased by 25% to an average of 45 or less.
- b. **Result:** Open positions were reduced to a low of 31 in November and December. Other months ranged from a high of 51 to a low of 31 with the average of 38.

**Community Health Needs – Achieved**

- a. **Objective:** Increase the annual number of visits in the rural health clinics by 3% over prior year (2022 target = 17,583).
- b. **Result:** Total visits for 2022 were 23,879 for the year far exceeding the target. This result was due largely to the successful opening of the Urgent Care on the ridge which exceeded the projected visit volume consistently throughout the year.

**M/Herron S/Carter – Motion passed by unanimous vote.**

- c. **Approval of 2023 Strategic Plan Objectives** – The following KPIs will become the board’s dashboard for organizational performance as well as the metrics which will be applied to the Executive Team at risk compensation program. A motion was made and seconded to approve the 2023 Strategic Plan Objectives.

**Financial Stewardship** –

- a. **Objective:** Positive 1.0% profit margin. (2023 Budget est. = \$537,889 net income target)

**Foundational Elements** –

- a. **Objective:** Successful implementation of Enterprise Resource Planning (ERP) system August 31, 2023.

**Health System of Choice** –

- a. **Objective:** Likelihood to recommend scores for the SVH system combined will be 4.5 or above.

**People** –

- a. **Objective:** First year turnover rates will be reduced by 4% to a total of 39% or less.

**Community Health Needs** –

- a. **Objective:** Increase the annual number of visits in the clinics by 5% over prior year (2022 = 23,897 2023 target = 25,092).

**M/Carter S/Herron – Motion passed by unanimous Vote**

**GOOD OF THE ORDER/COMMISSIONERS COMMENTS:** Comments made by commissioners to the good of the order.

**EXECUTIVE SESSION:** President Hauglie convened Executive Session at 6:30pm for 10 minutes to discuss the following topic, as permitted by the cited sections of the Revised Code of Washington (RCW 42.30.110):

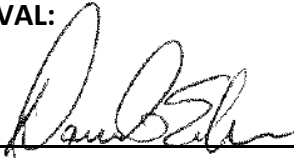
- (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

**REGULAR SESSION RECONVENED:** Regular Session reconvened at 6:43pm

**ADJOURNMENT:** The Regular Board of Commissioners meeting adjourned at 6:44pm.

**Note:** Any documents presented at this meeting are available upon request. Minutes are posted on the District website at: [Snoqualmie Valley Hospital Minutes](#). For question or further information, please contact Administration at 425.831.2362.

**APPROVAL:**



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David Speikers, Board Secretary



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Jamie Palermo, Recording Clerk