

Board of Commissioners Meeting – Minutes Public Hospital District No. 4, King County

Snoqualmie Valley Hospital Thursday, July 25, 2024 – 5:00pm

Via Teams

COMMISSIONERS PRESENT

Kevin Hauglie, President
David Speikers, Vice President
Jen Carter, Secretary
Emma Herron
Dariel Norris-unexcused absence

OTHERS PRESENT

Renée Jensen, CEO
Patrick Ritter, CFO
Karyn Denton, CNO
Dr. Tammy Moore, CSO
Skip Houser, General Counsel
Shauna DePrato, Finance Director
Cecelia Tapp, Quality Director
Rachel Bonnie, Informatics Manager
Will Pand, Clinics Manager

Michael Granstrom, Supply Chain Manager Justin Wakeford, IT Manager Lisa Childress, Rehab Manager Heather Paris, Nurse Manager Dr. Megha Shah, Inpatient Medical Director Ashley Ennaro, Executive Assistant Derek Pronk, Purchasing Coordinator Barbi Donovan, Medical Staff Services Dir. Cheryl Carlson, Employee Health Coordinator Cat Cotton, Snoqualmie Representative Robert Angrisano, Community Member Eric Bedell, GLY Mathew Stopa, Moss Adams Haji Adams, State Auditor Representative Jody Carona, Health Facilities Planning Lisa Hoffman, Health Facilities Planning

CALL TO ORDER/ROLL CALL: President Hauglie called the meeting to order at 5:01 pm, followed by roll call. Commissioners participated in this meeting remotely, and the public was provided the opportunity to participate remotely or attend and participate at a physical/onsite location.

APPROVAL OF THE BOARD MEETING AGENDA: A motion was made and seconded to approve the Board of Commissioners meeting agenda.

M/Carter S/Herron – Norris-absent. Spikers-nay. Motion passed by 3 ayes.

PUBLIC COMMENT: President Hauglie called for public comments. No comments were offered.

CONSENT AGENDA: A motion was made and seconded to approve the Consent Agenda which included the following minutes:

- a. BOC Meeting Minutes, May 23, 2024
- b. Medical Staff Services Credentialing Approval, May and June 2024
- c. Special Meeting Minutes, June 3, 2024
- d. Quality Meeting Minutes, June 11, 2024
- e. Compliance Committee Minutes, June 11, 2024
- f. Special Meeting Minutes, June 24, 2024

There was no June 2024 meeting due to the Rural Health Conference in Chelan, which the board attended.

M/Carter S/Herron – Norris-absent. Motion passed by four ayes.



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COMMISSIONER BUSINESS:

- **a.** Medical Staff Services Education *Director Donovan*: Due to technical difficulties, Director Donovan presented first. The commissioners explored the reasons for credentialing and how and when verifications are completed. A basic description of Medical Executive Committee governance was discussed.
- b. Moss Adams Moss Adams presented the 2023 Annual Audit finding. Nothing atypical to report.
- **c.** Market Assessment Preview Jody Carona and Lisa Hoffman with Health Facilities Planning Partners presented a preview of the market assessment to the board.

REPORTS:

- a. CEO Report CEO Jensen: CEO Jensen shared and discussed highlights from the CEO Report.
- **b. Strategic Plan Dashboard:** [June 2024] **CEO Jensen:** The Strategic Plan Dashboard was shared and discussed.

COMMITTEE REPORTS:

- **a.** Finance Committee *CFO Ritter*: Minutes from the June 20th and July 16, 2024 meetings were provided as part of the board packet and reported on by CFO Ritter and CSO Moore.
- **b. Approval of Warrants** [June 2024] A motion was made and seconded to approve total disbursements for June 2024 in the amount of \$5,078,132.00 including A/P warrants, hospital and clinical payroll auto deposits, hospital and clinic payroll tax, and hospital and clinic retirement and matching plans. Due to no board meeting in June, the May warrants will be placed on the agenda for the August 2024 Board of Commissioners meeting for formal approval. These warrants were reviewed at the Finance Committee meeting on June 20, 2024.

M/Speikers S/Carter – Norris-absent. Motion passed by 4 ayes.

GOOD OF THE ORDER/COMMISSIONERS COMMENTS: Comments made by commissioners to the good of the order.

ADJOURNMENT: The Board of Commissioners meeting adjourned at 7:40 pm.

APPROVAL:

Jen Carter, Board Secretary

Jennifer Scott, Recording Clerk