



## Board of Commissioners Meeting – Minutes

Public Hospital District No. 4, King County

Snoqualmie Valley Hospital

Thursday, November 30, 2023 – 5:00pm

Via Teams

### **COMMISSIONERS PRESENT**

Kevin Hauglie, President  
Jen Carter, Vice President  
David Speikers, Secretary  
Emma Herron  
Dariel Norris

Skip Houser, General Counsel  
Nichole Pas, Marketing Director  
Shauna DePrato, Finance Director  
Ron Bennett, Ancillary Director  
Steve Wright, Foundation Executive Director  
Steve Bradshaw, Imaging Manager  
Will Pand, Clinics Manager  
Kelly Miller, Lab Manager  
Michael Granstrom, Supply Chain Manager  
Joelle Treharne, Registration Manager  
Anna Chaffeur  
Voltaire Tiotuico

### **OTHERS PRESENT**

Renée Jensen, CEO  
Patrick Ritter, CFO  
Karyn Denton, CNO  
Dr. Rachel Thompson, CMO  
Dr. Tammy Moore, VP

**CALL TO ORDER/ROLL CALL:** President Hauglie called the meeting to order at 5:01 pm, followed by roll call. Commissioners participated in this meeting remotely, and the public was provided the opportunity to participate remotely or attend and participate at a physical/onsite location.

**APPROVAL OF THE BOARD MEETING AGENDA:** A motion was made and seconded to approve the Board of Commissioners meeting agenda.

**M/Carter S/Herron – Motion passed by unanimous vote.**

**PUBLIC COMMENT:** President Hauglie called for public comments. None were offered.

**CONSENT AGENDA:** A motion was made and seconded to approve the Consent Agenda which included the minutes from the October 26, 2023 Regular Board of Commissioners meeting, as well as the Facilities and Medical Committee minutes from November 13, 2023.

**M/ Speikers S/Herron – Motion passed by unanimous vote.**

**NEW BUSINESS:** None

### **REPORTS:**

- a. **CEO Report – CEO Jensen:** CEO Jensen shared and discussed highlights from the CEO Report.
- b. **Strategic Plan Dashboard [October 2023] – CEO Jensen:** The Strategic Plan Dashboard was shared and discussed.

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*Renée K. Jensen, Chief Executive Officer*

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**COMMITTEE REPORTS:**

- a. **Finance Committee – CFO Ritter:** Minutes from the November 21, 2023 meeting were provided as part of the board packet and reported on by CFO Ritter.
- b. **Approval of Warrants [September 2023] – Commissioner Speikers:** A motion was made and seconded to approve total disbursements for September 2023 in the amount of **\$3,347,722.98** including A/P warrants, hospital and clinical payroll auto deposits, hospital and clinic payroll tax, and hospital and clinic retirement and matching plans.  
**M/Speikers S/Herron – Motion passed by unanimous vote.**

**COMMISSIONER BUSINESS:**

- a. **Commissioner Stipend Attestation** – Beginning in 2024, the Board of Commissioners will receive a form that will allow them to attest to each public meeting they attend. This will provide controls in compliance with our audits as well as allow commissioners to accept, waive or donate their stipends to the foundation.
- b. **Education** – General Counsel, Skip Houser provided information regarding RCW 42.30 which addresses how certain electronic exchanges constitute a public meeting. The proper use of e-mail in a PHD to avoid any unintended breaches in OMPA was discussed in depth.
- c. **Resolution 697-1123: Surplus Property**  
**M/Herron S/Carter – Motion passed by unanimous vote.**

**GOOD OF THE ORDER/COMMISSIONERS COMMENTS:** Comments made by commissioners to the good of the order.

**ADJOURNMENT:** The Board of Commissioners meeting adjourned at 6:38 pm.

**APPROVAL:**



David Speikers, Board Secretary



Jennifer Scott, Recording Clerk