



Board of Commissioners Meeting – Agenda

Public Hospital District No. 4, King County

Snoqualmie Valley Hospital

Thursday, December 1, 2022 – 5:00pm

Zoom Accommodations or Zoom Link: request by 12pm day of meeting

Call In: 253-215-8782 Meeting ID: 857 4256 3346 Passcode: 049689

1. **5:00pm – CALL TO ORDER/ROLL CALL**
2. **5:02pm – APPROVAL OF THE BOARD MEETING AGENDA – (Vote)**
3. **5:05pm – PUBLIC COMMENT**
 - a. Public Comment (please limit comments to 3 minutes)
4. **5:10pm – CONSENT AGENDA – (Vote)**
5. **5:15pm – COMMUNICATIONS – (Information/Discussion)**
 - a. **5:15pm – RCW 70.44.300: Sale of Surplus Real Property – General Counsel Houser – (Information/Discussion)**
 - b. **5:25pm – CEO Report – CEO Jensen – (Information/Discussion)**
 - 1) **5:40pm – WSHA Dues Statement Letter – (Information)**
 - 2) **5:40pm – Strategic Plan Dashboard – (Information/Discussion)**
6. **5:45pm – COMMITTEE REPORTS – (Information/Discussion/Vote)**
 - a. **5:45pm – Finance Committee – CFO Ritter – (Information)**
 - b. **5:55pm – Approval of Warrants [October, 2022], Commissioner Speikers – (Vote)**
 - c. **6:00pm – Facilities Committee – COO Denton – (Information)**
 - d. **6:10pm – Medical Committee – CMO Thompson – (Information)**
7. **6:20pm – NEW BUSINESS – (Information/Discussion/Vote)**
 - a. **Moss Adams Annual Notification of Audit – (Information)**
8. **6:25pm – GOOD OF THE ORDER/COMMISSIONERS COMMENTS**
9. **6:30pm – EXECUTIVE SESSION – (Discussion)**

Executive Session is convened to discuss the following topic, as permitted by the cited sections of the Revised Code of Washington (RCW 42.30.110):

 - (o) To consider information regarding staff privileges or quality improvement committees under RCW 70.41.205
10. **6:40pm – ADJOURNMENT**

Renée K. Jensen, Chief Executive Officer

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Owned and Operated by King County Public Hospital District No. 4

SVH is an equal opportunity provider and employer.

1. **Regular Work Study Minutes** (October 27, 2022)
2. **Regular Board of Commissioner Minutes** (October 27, 2022)
3. **Special Budget Hearing Minutes** (November 14, 2022)
4. **Physician Credentialing** (October, 2022):

Initial Privileging to Provisional Status:

Sathish Kumar Cullath Harikrishnan, MD - TeleHospitalist
Alex Lambert, MD – Emergency Medicine
Brennan Menninger, DPM – Podiatry

Extend Provisional Status 6 months (no patient contacts):

Sheri D’Lynn Christian-Armstrong, DO - TeleHospitalist
Paul Craig, MD – Teleradiology

Transition from Provisional to Telemedicine:

Michael Magee, MD – TeleHospitalist

Transition from Provisional to Affiliate:

Emilia Lewis, PA – Hospitalist/Urgent Care

Renewal to Active Staff:

Gregrey Bennett, MD – Emergency Medicine
Valerie Huckaby, MD – Emergency Medicine
Bradford Kilcline, MD – Emergency Medicine

5. **Authorization:** Verbal authorization from Commissioners for CEO to sign all documents electronically on their behalf which were approved during the business meetings

COMMISSIONERS PRESENT

Kevin Hauglie, President
Jen Carter, Vice President
David Speikers, Secretary
Emma Herron
Dariel Norris

ALSO PRESENT

Renée Jensen, CEO
Patrick Ritter, CFO
Karyn Denton, COO
Dr. Rachel Thompson, CMO
Sherry Jennings, Director
Charles (Skip) Houser, General Counsel

EXCUSED:

Dr. Tammy Moore, VP

CALL TO ORDER/ROLL CALL: The Work Study meeting was called to order at 4:02pm by President Hauglie, followed by roll call.

MARKETING COMMUNICATIONS UPDATE: After an introduction by CEO Jensen, Director Jennings provided an overview of her role. Most of her time is spent on internal communications, email and message response, web and Google updates, content marketing, social media, and involvement in the community. Sherry has established SVH as a partner in our community's safety network working alongside regional social and human service organizations. Several ongoing projects Sherry works on include the SVH website, as well as overall SVH brand awareness and creative direction. Future work includes supporting the launch of Med Aesthetics, a Guest Services program, a Patient Service Recovery program, increasing Ease of Use and Access, continued Brand Awareness and Brand Refresh and word-of-mouth growth, and while continuing to support facility upgrades.

ADJOURNMENT: The Work Study meeting adjourned at 4:53pm.

APPROVAL:

David Speikers, Board Secretary

Jamie Palermo, Recording Clerk

COMMISSIONERS PRESENT

Kevin Hauglie, President
Jen Carter, Vice President
David Speikers, Secretary
Emma Herron
Dariel Norris

ALSO PRESENT

Renée Jensen, CEO
Patrick Ritter, CFO
Karyn Denton, COO
Dr. Rachel Thompson, CMO
Sherry Jennings, Director
Charles (Skip) Houser, General Counsel

EXCUSED:

Dr. Tammy Moore, VP

CALL TO ORDER/ROLL CALL: The Board of Commissioners meeting was called to order at 5:02pm by President Hauglie, followed by roll call. Commissioners participated in this meeting remotely, and the public was provided the opportunity to participate remotely or attend and participate at a physical/onsite location.

APPROVAL OF THE BOARD MEETING AGENDA: A motion was made and seconded to approve the Board of Commissioners meeting agenda. **M/Carter S/Herron – Motion passed by unanimous vote.**

BUSINESS FROM THE AUDIENCE: No public comments were made.

CONSENT AGENDA: A motion was made and seconded to approve the consent agenda, which included the minutes for the September Work Study meeting, the September Board of Commissioners meeting, as well as physician credentialing for the month of September 2022. **M/Herron S/Carter – Motion passed by unanimous vote.**

COMMUNICATIONS:

- a. **RCW 42.17A.635 Legislative Activities of State Agencies, Other Units of Government, Elective Officials, Employees – General Counsel Houser:** Reviewed and discussed
- b. **CEO Report – CEO Jensen:** CEO Jensen shared and discussed the CEO Report. Kudos and much thanks to CFO Ritter, and the entire team he led of dedicated staff members, for the completion of the EPIC implementation!

A question was raised by Commissioner Spikers regarding the contract for the East Campus/I-90 project, questioning if Aecon had agreed to terms. CEO Jensen confirmed that the contract had been completed and executed. The terms of the agreement were more advantageous than originally presented and in the District's favor. Commissioners were concerned that the Board was not involved in negotiations or the execution of this contract. It was later confirmed that following discussion at the June 23rd, 2022 board

meeting, the Commissioners passed a motion “to direct the District’s CEO and CFO to negotiate and execute the Aecon contract in the best interest of the District”. CEO Jensen & CFO Ritter appropriately acted on behalf of the District as directed by the Board. This clarification satisfactorily met the Board’s inquiry.

- c. **Strategic Plan Dashboard – CEO Jensen:** The Strategic Plan Dashboard was shared and discussed. All Board designated metrics are on track to achieve goals by year end.

COMMITTEE REPORTS – (Information/Discussion/Vote)

- a. **Finance Committee – CFO Ritter:** Minutes from the October 21, 2022 meeting were provided as part of the board packet and reported on by CFO Ritter. Both Commissioners Hauglie and Speikers attended this meeting via Zoom.
- b. **Approval of Warrants [September 2022]:** A motion was made and seconded to approve total disbursements for September 2022 in the amount of \$3,620,406.92, including payroll warrants, hospital and clinical payroll auto deposits, hospital and clinic payroll tax, and hospital and clinic retirement and matching plans. **M/Speikers S/Carter – Motion passed by unanimous vote.**
- c. **Facilities Committee – COO Denton:** Minutes from the October 18, 2022 meeting were provided as part of the board packet and reported on by COO Denton. Both Commissioners Carter and Norris attended this meeting via Zoom.
- d. **Medical Committee – CMO Thompson:** Minutes from the October 17, 2022 meeting were provided as part of the board packet and reported on by CMO Thompson. Both Commissioners Herron and Norris attended this meeting via Zoom.

NEW BUSINESS – (Information/Discussion/Vote)

- a. **IT Contract – CFO Ritter:** A Motion by the Board of Commissioners was made to direct the District’s CEO and CFO to negotiate and execute a contract with Scaled Data for IT and Informatics services in the best interest of the District. **M/Carter S/Speikers – Motion passed by unanimous vote.**

GOOD OF THE ORDER/COMMISSIONERS COMMENTS: Comments made by commissioners to the good of the order.

ADJOURNMENT: The Regular Board of Commissioners meeting adjourned at 6:53pm.

APPROVAL:

David Speikers, Board Secretary

Jamie Palermo, Recording Clerk

DRAFT

COMMISSIONERS PRESENT

Kevin Hauglie, President
Jen Carter, Vice President
David Speikers, Secretary
Emma Herron, Commissioner
Dariel Norris, Commissioner

ALSO PRESENT

Renée Jensen, CEO
Karyn Denton, COO
Patrick Ritter, CFO
Charles (Skip) Houser, General Counsel

EXCUSED

Dr. Rachel Thompson, CMO
Tammy Moore, VP Strategic Growth

CALL TO ORDER/ROLL CALL: The Special Budget Hearing meeting was called to order at 4:33pm by President Hauglie, followed by roll call. Commissioners participated in this meeting remotely, and the public was provided the opportunity to participate remotely or attend and participate at a physical/onsite location.

APPROVAL OF THE AGENDA: A motion was made and seconded to approve the Special Budget Hearing agenda. **M/Herron S/Carter – Motion passed by unanimous vote.**

PUBLIC TESTIMONY: President Hauglie open the floor to public testimony at 4:37pm. No public testimony was made and President Hauglie closed the floor to public testimony at 4:38pm.

NEW BUSINESS:

- a. **2023 Budget – CFO Ritter:** The 2023 Budget was presented and assumptions reviewed. Discussions regarding the changes from 2022 and projections for 2023 followed.
- b. **Resolution No. 686-1122: Approving and Adopting the 2023 Legal Budget as the Budget for Calendar Year 2023:** Motion was made and seconded to adopt Resolution No. 686-1122. **M/Speikers S/Norris – Motion passed by unanimously vote.**
- c. **Resolution No. 687-1122: Approving and Adopting the 2023 Tax Levy:** Motion was made and seconded to adopt Resolution 687-1122. **M/Herron S/Speikers – Motion passed by unanimously vote.**

QUESTIONS/COMMENTS FROM COMMISSIONERS: Comments made by commissioners to the good of the order.

ADJOURNMENT: The Special Budget Hearing meeting adjourned at 5:34pm

APPROVED: